

Philadelphia Christian School

Excused Absence Form

Student Name: _____ Grade _____

Today's Date: _____

Preplanned Absences

Please submit this form to your student's teacher at least two days (48 hours) prior to the absence. Students are responsible for all class work and graded exercises missed during their absence.

My student will be absent on _____ due to the following:

Please check one:

Family Vacation or Commitment

Other (please explain)

Scheduled Medical/Dental Appointment

Unplanned Absences

Please submit this form to your student's teacher within two days of your student returning back to school. Attach Dr.'s notes as needed.

My student was absent on _____ due to the following:

Please check one:

Sickness or Medical Emergency

Other (please explain)

Family Emergency

Parent Certification

I understand that the attendance policies of Philadelphia Christian Schools reflect the state of Georgia compulsory education laws. I also understand that absences may be excused or unexcused and may incur responsibilities or consequences as specified in the Parent/Student Handbook.

Parent Signature

To be completed by Teacher

Date Received: _____

Received by: _____

Absence is excused unexcused